



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA CHILDCARE RESOURCE SERVICE

2021-2022 Health & Safety Training Grant

APPLICATION GUIDELINES

YMCA Childcare Resource Service (CRS) has received funds to assist child care providers with the cost of the Health and Safety training courses as outlined in AB243. Eligible participants will receive Training Access Codes that will partially cover the cost of CPR, First Aid and Preventive Health Practices courses when presented to the trainer. Grant money is limited. Therefore, Training Access Codes will be awarded to qualified participants, as funding allows.

Health & Safety Training Grant Eligibility Is Open To:

- Licensed and potential family child care providers: Licensed by CCL or license in process to provide care in provider's own home.
- Licensed or license-exempt center-base staff: Working at a child care center that is either licensed by Community Care Licensing (CCL) or is legally license-exempt.
- License-exempt child care providers (TrustLine): Caring for children of one family on child care subsidy program.
- In-home child care providers (TrustLine): Caring for a child at the child's home and provider has been fingerprinted through TrustLine.

To Participate, Follow These Four Steps:

1. Read and Apply

- Read the Application Guidelines and the Application Notes thoroughly.
- **Do not** print and hand write the application (page 3). Instead, complete the form electronically and send it via email to health-safetygrant@ymcasd.org **MUST BE RECEIVED BY APRIL 1, 2022**

2. Enroll In Training Class

- Contact EMS training class instructor prior to the training date. Be sure to let the trainer know you need training classes for child care providers. Class must be taught by an EMSA approved training agency.
Note: Providers must take the health & Safety training classes from an EMSA approved training agency/trainer contracted with CRS. A list of approved trainers will be provided to qualified applicants.

3. Attend Training

- Present the Training Access Code assigned to you by CRS, on the day of class.
Note: Trainer may require full or partial payment upfront to hold a spot in the class. Trainer will reimburse the difference after providing the CRS Training Access Code to the trainer.
- CRS cannot mediate payment disputes between trainer and participant.
- Participant must attend full training hours for each class:
CPR: 4 hours First Aid: 4 hours Preventative Health Practices: 8 hours
- Course cards will be issued at the end of class or mailed to participant by the trainer; not CRS.
- CRS does not recommend nor regulate training agencies. Trainers are not employees of CRS.
- Course content approval and guidelines are the sole responsibility of the Emergency Medical Services Authority (EMSA).

4. Use of CRS Training Access Codes

- Training Access Codes must be used within 60 days of issue date and are not transferable for any reason.
- Grant money assigned to Training Access Codes that are not used by the expiration date, are voided.

Correctly completed applications will be processed within two weeks from date of receipt. Training Access Codes will be assigned on a first come, first serve basis as funding is available. For questions, contact Sandra Pastenes at health-safetygrant@ymcasd.org or 619-521-3055 Ext. 2323.

Health & Safety Grant funds are made possible through the California Department of Education, Child Development Division for Quality Improvement.



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APPLICATION NOTES

The Health & Safety Training Grant includes reporting guidelines set up by the California Department of Education (CDE) that must be followed by agencies receiving grant money. The attached application (page 3) requests information that is required in our report to CDE at the end of the grant year. Due to funding terms, incomplete applications will not be processed and will be returned to the applicant.

The following notes will assist with completing the application accurately.

All Applicants Must Complete the Applicant's Contact Information:

- List applicant's full name; first and last name
- List home address, not the center or other work address. Work address will be required for center-based staff, in Section 2 of the application
- List the telephone number and email address
- Complete only one of the three sections that corresponds to the applicant: 1) Family Child Care, 2) Child Care Center, or 3) TrustLine Provider
- All applicants must sign and date the application

1. Licensed & Potential Family Child Care Provider: Complete Section 1

- If license application is in process, check License Pending
- If already licensed, check either Small (6-8 children) or Large (12-14 children) license capacity
- My Position refers to applicant's position
- Indicate the name and telephone number of the licensed or potential licensed provider

A maximum of four people per family child care home will be considered for Training Access Codes. This must include each licensee (up to 2), as per Community Care Licensing (CCL) requirements, and two assistants

2. Licensed or License-Exempt Child Care Center Staff: Complete Section 2

- Check the box if the center, place of employment, is licensed by CCL or if it is legally license-exempt
- List Employer/school name
- List the actual work site address; not branch or school/center's administration address and the telephone number
- My Position refers to applicant's position/title
- List the center director/applicant's supervisor name and work email address
- List only the actual number of classrooms currently in use and the number of center staff at the school/center

One director or teacher with CPR, First Aid and Preventive-Health Practices is required by Licensing to be on-site at all times. Some center administrators require all staff to have current CPR and First Aid cards, but this is not required by CCL. Training Access Codes are available to the director, assistant director, school site supervisor, and one teacher per classroom. Training Access Codes will not be issued to all staff employed at a center.

3. TrustLine Provider: Complete Section 3

- If applicant cares for children in their own home and has completed the TrustLine process: Check In-home Provider and list name of nanny agency or parent's name and their contact information as the employer
- If applicant cares for children whose family is on a child care subsidy program (applicant gets paid by Alternative Payment, CalWORKs): Check License-exempt Provider and list parent name and their contact information as the employer

While we would like to issue Training Access Codes to all applicants, the Health & Safety Grant has a specific amount of money to use for training. San Diego County has more than 1500 license and legally license-exempt centers and over 3400 licensed family child care providers. There are also numerous nanny agencies (TrustLine In-home Providers) and license-exempt child care providers in our county. For this reason, YMCA Childcare Resource Service must restrict the number of applicants receiving Training Access Codes and will issue Training Access Codes only while funds are available.



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APPLICATION

Before completing this application, read Application Guidelines (page 1) & Application Notes (page 2).

Incomplete applications will not be processed and will be returned to applicant. Submit one application per applicant. **Application must be received by 4/1/2022**

This form should be completed electronically (not hand written).
Applicant's Contact Information (must reside in San Diego County)

| | |
|---|------------|
| First & Last Name: | Telephone: |
| Home Address: <small>Include Apt/Unit #, City & Zip Code</small> | Email: |

Complete **ONLY ONE** of the three sections below; the one that applies to the applicant.

1 Family Child Care: License Pending; in the process of obtaining license and attended the Licensing Orientation

If already licensed, the license capacity is for a: Small License (6-8 children) Large License (12-14 children)

My position at the Family Child Care: Licensee Co-licensee Assistant

| | |
|----------------|---------------------|
| Licensee Name: | Licensee Telephone: |
|----------------|---------------------|

2 Child Care Center: Licensed Center License Exempt Center

My Title at the School/Center: Director Assistant Director School Site Supervisor Teacher
Before/After School Program Only

| | |
|---|------------------------------------|
| Employer: School/Center Name: | Telephone: |
| School/Center Address: <small>Include Suite #, City & Zip Code</small> | |
| Director's Name: | Director's Email: |
| No. of classrooms currently in use: | No. of staff at the school/center: |

3 TrustLine Provider: In-home Provider License-exempt Provider

| | |
|----------------|------------|
| Employer Name: | Telephone: |
| Address: | |

For which of the following trainings do you need a Training Access Code? (Check all that apply.)

- CPR First Aid Preventive Health Practices

I have read and understand the Health & Safety Training Grant Application Guidelines and Application Notes.

| | |
|----------------------|-------|
| Applicant Signature: | Date: |
|----------------------|-------|